



May 2008

CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY
Integrated Waste Management Board (CIWMB)

USED OIL RECYCLING BLOCK GRANT PROGRAM
APPLICATION

14th Cycle – Fiscal Year (FY) 2008/09

	<i>page</i>
Grant Application Form.....	2
Advance Payment Option	3
Certification	3
Environmental Justice Certification.....	3
Resolution Requirement.....	3
Environmentally Preferable Purchases and Practices Policy Requirement	4
Application Certification	4
Application Checklist.....	4-5

Applications sent by U.S. Postal Service or a commercial delivery service should be sent in a manner that allows for tracking by the sender and that provides an addressed and dated receipt. Failure to do so is at the risk of the applicant and if delivery is delayed or the application is lost by the Post Office or delivery service, the burden is on the applicant to demonstrate timely mailing or delivery of the application.

USED OIL RECYCLING BLOCK GRANT PROGRAM – UBG14 (FY 2008/09)

Complete and submit all sections.

APPLICANT / ORGANIZATION INFORMATION	
APPLICANT NAME (MUST MATCH RESOLUTION):	REQUESTED GRANT AMOUNT: <i>(ROUND AMOUNTS TO THE NEAREST WHOLE DOLLAR)</i>
PARTICIPATING JURISDICTIONS (FOR REGIONAL PROGRAMS ONLY):	
MAILING ADDRESS:	
CITY:	
COUNTY:	ZIP CODE:
PRIMARY CONTACT NAME:	SIGNATURE AUTHORITY NAME: <small>(AS AUTHORIZED IN RESOLUTION)</small>
TITLE:	TITLE:
TELEPHONE NUMBER:	TELEPHONE NUMBER:
FAX NUMBER:	FAX NUMBER:
E-MAIL ADDRESS:	E-MAIL ADDRESS:
AUTHORIZED DESIGNEE NAME: <small>(IF APPLICABLE, AS AUTHORIZED IN LETTER OF AUTHORIZATION [LOA])</small>	CONSULTANT CONTACT NAME:
TITLE:	TITLE:
TELEPHONE NUMBER:	TELEPHONE NUMBER:
FAX NUMBER:	FAX NUMBER:
E-MAIL ADDRESS:	E-MAIL ADDRESS:
INDICATE WHICH TYPE OF ENTITY YOU ARE (CHECK ONLY ONE):	
<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> CITY & COUNTY <input type="checkbox"/> OTHER (LIST TYPE) _____	
LEGISLATIVE DISTRICT NUMBERS (TO FIND YOUR DISTRICT, USE MAILING ADDRESS ABOVE AND GO TO www.ciwmb.ca.gov/Profiles/Juris/) ASSEMBLY: SENATE:	FEDERAL TAX IDENTIFICATION NUMBER:

ADVANCE PAYMENT OPTION

For Grantees receiving \$20,000 or less, and multijurisdictional and regional grantees whose individual jurisdictions would have received \$20,000 or less had they applied individually – advance payment is available at CIWMB Grant Manager discretion.

Check box

☐

Request Advance Payment Option.

CERTIFICATION

Applicable permits and letters of authorization may be necessary to carry out collection activities funded by the Used Oil Recycling Block Grants. Your jurisdiction has or will obtain all the necessary permits for Used Oil Recycling Block Grant funded activities or those entities with which you contract for collection activities have the applicable permits. If requested, these documents must be made available for review.

Must check box

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We acknowledge that our organization will obtain the necessary permits and letters of authorization to carry out collection activities.

ENVIRONMENTAL JUSTICE CERTIFICATION

CIWMB Grantees must in the performance of the Grant Agreement conduct their programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of the State. (Govt. Code §65040.12(e) and Public Resources Code §71110(a))

Must check box

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We acknowledge that our organization will comply with these principles of Environmental Justice.

RESOLUTION REQUIREMENT

Submit an approved Resolution, valid up to 5 years, with your application or the following acknowledgement

(If applicable, submit a current Letter of Authorization (LOA) for signature designee)

Must check one

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We acknowledge that an approved Resolution and, if applicable, LOA designating additional signature authority is enclosed in the application.

☐

We acknowledge that our approved Resolution must be **received** by the CIWMB no later than **July 31, 2008**. We further acknowledge that if our Resolution is received after this date, our application will be disqualified.

See Used Oil Recycling Block Grant Supplemental Information and Application Guidelines & Instructions for Resolution and Letter of Authorization (LOA) information and examples

ENVIRONMENTALLY PREFERABLE PURCHASES AND PRACTICES POLICY	
Acknowledgement that your organization has an Environmentally Preferable Purchases & Practices Policy	
Must check one	
<input type="checkbox"/>	Yes, our organization has an Environmentally Preferable Purchases and Practices Policy. Date adopted: _____
<input type="checkbox"/>	No, our organization does not have an Environmentally Preferable Purchases and Practices Policy.
APPLICATION CERTIFICATION	
<i>Certification: I declare, under penalty of perjury under the laws of the State of California, that I have read all information in the Application Guidelines and Instructions and that all information submitted for the CIWMB's consideration for award of grant funds is true and accurate to the best of my knowledge.</i>	
X	
<i>Signature Authority - as authorized in Resolution; or</i> <i>Authorized Designee - as authorized in submitted Letter of Authorization</i>	<i>Date</i>
<i>Print Name</i>	<i>Print Title</i>

APPLICATION CHECKLIST

This application checklist is provided for your convenience and is not intended to be all inclusive. Prior to submitting your application, check the Used Oil Recycling Block Grant website at <http://www.ciwmb.ca.gov/UsedOil/Grants/Block/14thCycle/> for additional information. You are responsible for completing and submitting all required documentation.

Grant Application Form (CIWMB 243)	
<input type="checkbox"/>	All applicable information and documents are provided; applicable boxes are checked.
<input type="checkbox"/>	Application Certification is signed by the: 1) Signature Authority as authorized in Resolution , or 2) Authorized Designee. <i>Authorized Designee may sign only if the Letter of Authorization has been submitted to the CIWMB.</i>
Advance Payment Option	
<input type="checkbox"/>	Box is checked, if applicable.
Certification	
<input type="checkbox"/>	Box is checked.
Environmental Justice Certification	
<input type="checkbox"/>	Box is checked.
Resolution or (Letter of Authorization) Requirement	
<i>See Used Oil Recycling Block Grant Supplemental Information and Application Guidelines & Instructions for Resolution and Letter of Authorization (LOA) information and examples</i>	
<input type="checkbox"/>	Approved Resolution or Letter of Authorization is included with Application; box is checked, or
<input type="checkbox"/>	If applicable, approved Resolution not submitted with Application but will be submitted to the CIWMB for receipt by July 31, 2008 ; box is checked.
<input type="checkbox"/>	If applicable, Letter of Authorization (LOA) is included with Application. <i>A LOA is not required to be submitted with the Application; however, it must be submitted prior to Designee's exercise of his/her authority.</i>
Application Format & Submittal	
<input type="checkbox"/>	Copies: One application with original signature (blue ink preferred)
<input type="checkbox"/>	Paper: 8½ X 11, printed double-sided, single spaced, on 100% post consumer fiber, and numbered consecutively
<input type="checkbox"/>	Font: Comparable to 12 pt. Times New Roman
<input type="checkbox"/>	Addressed to the appropriate mailing address: Please mail applications to: California Integrated Waste Management Board Attn: Financial Assistance Division, MS 9A Used Oil Recycling Block Grant FY 2008/09 (14th Cycle) P.O. Box 4025 Sacramento, CA 95812-4025 For hand delivery and common carrier: California Integrated Waste Management Board Attn: Jo Glenn, 9th floor Used Oil Recycling Block Grant FY 2008/09 (14th Cycle) 1001 I Street Sacramento, CA 95814-2828